

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

July 20, 2023

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education

From: Monifa B. McKnight, Superintendent of Schools

Subject: Contract Award for RFP 6103.1, Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, Before and After School Childcare

This is a request to award a new lease under Request for Proposal (RFP) No. 6103.1, Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, Before and After School Childcare, for before and after school childcare services at Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, beginning in the 2023–2024 school year. On May 8, 2023, Montgomery County Public Schools (MCPS) released RFP No. 6103.1, Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, Before and After School Childcare, seeking offers from qualified organizations, businesses, or individuals interested in providing before and after school childcare services at Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, beginning in the 2023–2024 school year, with the opportunity to extend services for six (6) additional school years with a permit issued by the Office of Community Use of Public Facilities (CUPF).

CUPF was created as an independent office by Montgomery County Government to administer and coordinate the after-hours use of MCPS facilities. CUPF has been given the authority to administer the before and after school childcare provider permitting process as authorized by Board of Education Resolution No. 19–13 and Montgomery County Executive Regulation 6-17AM, *Before and After School Childcare Programs in Public Schools*. The permit granted to the awardee by CUPF will be renewed annually without a scheduled rebid for the additional six-year period.

On December, 12, 2018, the re-bid process was temporarily suspended. This temporary suspension applied to the schools scheduled to be re-bid during the 2018–2019 school year. The decision to temporarily suspend was mutually reached by MCPS and CUPF based on various factors. Among those factors are litigation that challenged the application of the Executive Regulation 6-17AM, the short time period before the July 31, 2019, sunset date combined with recent elections that established a new county executive, County Council, and Board of Education. Since that time, the county executive, County Council, and MCPS, as well as other interested parties, have worked

together to develop revisions to the re-bid process and reviewed the Executive Regulation 6-17AM as a whole to advance the mission of high quality before and after care in Montgomery County. Proposals were received on June 16, 2023, following an interest and preference survey that was distributed to all school community families within the service area. Offerors submitting responsive and responsible proposals were evaluated by a committee comprising staff from MCPS, CUPF, and a representative from the Montgomery County Council of Parent-Teacher Associations, and the Montgomery County Association of Administrators and Principals. Responsive offerors were evaluated on qualifications and experience, program activities and services, child development/interaction/school work support, budget, fees, financial status, parent involvement and communications/conflict mediation, personnel and staffing plan, responsiveness to the parent survey, and nonprofit status. The evaluation committee recommends KidsCo, Inc., be awarded the lease to provide before and after school childcare at Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School.

WHEREAS, On May 8, 2023, Montgomery County Public Schools released Request for Proposal No. 6103.1, Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, Before and After School Childcare, seeking offers from qualified organizations, businesses, or individuals interested in providing before and after school childcare services at Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School; and

WHEREAS, Proposals were evaluated by a committee comprising staff from Montgomery County Public Schools, the Office of Community Use of Public Facilities, and a representative from the Montgomery County Council of Parent-Teacher Associations, and the Montgomery County Association of Administrators and Principals; and

WHEREAS, The superintendent of schools recommends that the Board of Education award the lease under Request for Proposal No. 6103.1, Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, Before and After School Childcare to KidsCo, Inc.; now therefore be it

Resolved, That the superintendent of schools and the president of the Board of Education are authorized to negotiate and execute a lease agreement with KidsCo, Inc., for space at Clarksburg Elementary School #9, currently known as Cabin Branch Elementary School, to conduct before and after school childcare.

MBM:MBH:RR:SPA:amd